



Annex no. 1, Study Contract for the IHM: Tuition Fees at the IHM

<i>Type of fee</i>	<i>Fee/ Rebate/ in CZK</i>	<i>Intended for</i>	<i>Payable</i>
Tuition per semester study program <b>Hospitality Management</b>	<b>39 500,-</b>	Full-time students Bachelor's degree program	According to the Study Contract at the IHM
Tuition per semester for 1 <sup>st</sup> year of extended study of study program <b>Hospitality Management</b>	<b>39 500,-</b>	Full-time students Bachelor's degree program	According to the Study Contract at the IHM
Additional payment for completion of studies after standard study period <sup>1</sup>	<b>25 000,-</b>	Bachelor's full-time students of all study programs	Under the Agreement on completion of studies at the IHM
Tuition refund in all disciplines and types of Bachelor's studies <sup>2</sup>	<b>70 %</b>	Students of all discipline in Bachelor's study program	Upon completion of studies on October 15 <sup>th</sup> , or March 15 <sup>th</sup> , at the latest, for the given academic year
Tuition refund in all disciplines and types of Bachelor's studies	<b>40 %</b>	Students of all disciplines in full-time and part- time studies	Upon completion of studies on November 30 <sup>th</sup> , or April 30 <sup>th</sup> , at the latest, for the given academic year
Fee reduction per semester for studying abroad under ERASMUS+ programme	<b>10 000,-</b>	Students of all disciplines in full-time and part- time studies	In case the student does not pay regular tuition fee in the institution abroad
Fee reduction for 1 <sup>st</sup> semester	<b>1 000,-</b>	Application of fee reduction voucher from recruitment events	
Fee for additional semester enrolment	<b>2 000,-</b>	Students who did not fulfil the conditions for enrolment pursuant to Art. 10, paragraph 3 of the IHM's Study and Examination Rules	Before semester enrolment

1 Standard period of studies is governed by Art. 1 paragraph 2 of the IHM's Study and Examination Rules, i.e. 3 years for Bachelor's and 2 years for Master's degree programs respectively.

2 The standard length of study in a combined form of study is a study extended to a full-time study form for two additional semesters free of charge.

3 The study can be terminated with the possibility of giving back part of the tuition fee by October, 15, or March, 15, of the particular Academic year. At the end of this term no financial compensation is provided.

4 The study can be terminated with the possibility of giving back part of the tuition fee by November 30, or April 30 of the particular Academic year. At the end of this term no financial compensation is provided.

Fee for additional semester enrolment	<b>3 000,-</b>	Students whose deferment semester enrolment exceeds the period of 30 days	Before semester enrolment
Fee for conditional enrolment	<b>2 000,-</b>	Student who will be enrolled conditionally in accordance with Art. 11 paragraph 1 of the IHM's Study and Examination Rules	Before semester enrolment
Fee for repeated subject enrolment	<b>2 000,-</b>	Students who did not fulfil conditions for subject study completion in a regular semester and are obliged to repeat the subject enrolment for following semesters	After approval of application for repeated subject enrolment
Fee for late enrolment for final state examination	<b>2 000,-</b>	Students who did not register for final state examination within specified time (deadline) according to Rector's particular regulations	After approval of additional registration for final state examination
Fee for taking or re-sitting final state examination after the standard study period deadline	<b>2 000,-</b>	Students of all disciplines in full-time and part-time studies	Before registering for final state examination
Fee for final thesis tutorial and pre-final examination tutorial	<b>8 000,-</b>	Students who did not pass successfully state final examination or a part of it, and will take tutorials related to the chosen thesis topic, or to a new thesis topic, in accordance with Art. 18 Paragraph 8 of the IHM's Study and Examination Rules, or other preparatory tutorials necessary for final state examination which are taken in underway studies	Before semester enrolment
Fee for issuing a duplicate student's record book (Police confirmation of loss or theft is necessary)	<b>100,-</b>	Students of all disciplines in full-time and part-time studies	When issuing the document
Fee for issuing a duplicate student's record book (no Police document of loss or theft)	<b>1 000,-</b>	Students of all disciplines in full-time and part-time studies	When issuing the document

Issuing of a document, e.g. Degree (tracing back in the IHM's archives included) <sup>5</sup>	<b>500,-</b>	Students of all disciplines in full-time and part-time studies	When issuing the document
Extracting data from the IHM's Information system, e.g. (Evaluation record asked for by another College, etc.) <sup>6</sup>	<b>100,-</b>	Students of all disciplines in full-time and part-time studies	When issuing the document
Extension fee for the exam period <sup>7</sup>	<b>5 000,-</b>	Students of all programs not enrolled in the current semester taking an exception to complete the exams within the standard study period	After approval of the application for the extension of the examination period
Handling charge for tuition fee refund due to serious reasons for not enrolling (non granted visa, health problems)	<b>500,-</b>	Students of all disciplines in full-time and part-time studies	When requesting tuition fee refund at the latest by November 30 <sup>th</sup> or April 30 <sup>th</sup> in the given academic year. In case the request is put in after the deadline, tuition fee is reduced by CZK 10 000.

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<sup>5</sup> Issuing a Degree and Diploma Supplement at the same time, each document is charged separately.

<sup>6</sup> Up to 5 pages. Any additional page is charged 10 CZK.

<sup>7</sup> Once the conditions for proper enrolment are met, the fee will be deducted from the regular tuition fee. Failure to meet the conditions for proper registration will not be refunded.