



STUDY CONTRACT

for the Institute of Hospitality Management in Prague 8, Ltd.

concluded by The Institute of Hospitality Management in Prague 8, Ltd., Svědnická 506 (hereinafter the IHM) represented by Ing. Juraj Tinka, CEO, and

the student

born on

year of enrolment 2016/2017

to a three year full-time Bachelor's degree programme of "Gastronomy, Hotel Management and Tourism", "Hospitality" major field of study (6501 R010), hereinafter referred to as "field of study".

I.

Subject of the Contract

The subject of the contract is to provide conditions for study at the IHM for a consideration.

II.

The IHM's rights and obligations

The IHM will provide a student with full-time study in foregoing accredited degree program. The study is completed with a state final examination after the completion of all exams and other study requirements in accordance with law No. 111/1998, Coll. on Universities, and on changes and amendments to other acts (the Higher Education Act) and the graduates will be awarded the academic title of "bachelor" abbreviated to "Bc." before their names.

The relation between the IHM and students is governed by the Higher Education Act and the IHM's internal regulations registered by the Ministry of Education, Youth and Sports, namely the Statute, Study and Examination Rules, Scholarship Rules, Code of Discipline, as well as the Rector's and CEO's directives and regulations related to organization and provision of the studies.

1. IHM provides the student with insurance for event of of health injury or property damage incurred while fulfilling their study duties arising from study requirements on the IHM's premises, and in other hotel and tourism establishments operating on the territory of the Czech Republic.

III.

Students' Rights and Obligations

The student pays tuition fees. Tuition fees are used to pay non-investment and investment costs incurred in connection with the implementation of the study programme. The tuition fees are set by the CEO's directive for individual academic year.

1. The CEO's directive sets the amount of fees and other payments in addition to tuition fee depending on the utilization of different services, namely:
 - a) Fee for admission procedure
 - b) Reimbursement for textbooks, lecture books and other learning aids, professional tools and uniforms for practical training provided by the IHM
 - c) Payment for meals of the IHM's students
 - d) The remuneration for the use of copiers
 - e) Other study-related fees applicable from the next academic year, set by the CEO no later than the end of summer term.
2. The amount of tuition fee and other fees is listed in Annex no. 1 hereto. The Annex forms an integral part of the Study contract.
3. Tuition and other fees cannot be waived. Either bank transfer or postal order payment are accepted.
4. The CEO decides on the postponement of charges, reimbursements and fees on the student's request.
5. Tuition and other fees refund is governed by the rules contained in Appendix no. 1 hereto. The student must apply for a refund.
6. Tuition fee is paid before the beginning of each semester. At the respective semester enrolment the student shall evidence s/he has paid the fee. Tuition fee for the 1st semester shall be paid, at most, within 30 days after the decision of admission has been issued.

7. Tuition fee does not include:
 - a) Working clothes
 - b) Accommodation costs
 - c) Travel expenses incurred in connection with excursions and practical training
 - d) Balance payments for international mobility within the ERASMUS+ and other studies abroad on the basis of international agreements.
8. The student during his/her studies makes use of the IHM's equipment, school inventory and supplies in accordance with the study requirements.
9. The student is obliged to behave according to the Code of Ethics of the IHM's students, to be familiar with the internal regulations of the IHM, mainly with the Study and Examination Rules.
10. The student agrees that s/he may be photographed or filmed in the course of their tuition for reasons of presentation, IHM's promotion and for ensuring educational process. Moreover, s/he agrees with camera system data processing and placing them on the IHM's recording device. When signing the present Contract, the student shall sign a "Consent to handling and processing of one's personal data" document, this being necessary for the institution and its reporting obligations.

IV.

Final Provisions

1. The validity of the Contract is contingent on passing successfully school-leaving exam (GCSE) by the end of September 2016 or alternatively submitting a validation document by the end of January 2017.
2. This Contract is concluded for a period of study stipulated in the curriculum according to Art. 1, 2 and 3 of the IHM's Study and Examination Rules, and shall enter into force on the date of its signing. For studies completed beyond the allotted time a separate Contract must be signed.
3. If the student does not appear for his/her studies, Art. III Sec. 6 hereof is brought into effect.
4. The Contract is executed in two copies, of which each Party shall receive one copy.

In Prague on

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CEO

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student